



Mike McGiles <mmcgiles@jsd117.org>

Fwd: Open Records Request - IL - Jacksonville SD 117

1 message

Steve Ptacek <sptacek@jsd117.org>
To: Mike McGiles <mmcgiles@jsd117.org>

Fri, Oct 1, 2021 at 3:17 PM

Sent from my iPhone

Begin forwarded message:

From: Janie Jordan <janie@dataresearchpartners.com>
Date: October 1, 2021 at 2:38:05 PM CDT
To: sptacek@jsd117.org
Subject: Open Records Request - IL - Jacksonville SD 117

Dear Mr. Ptacek,

Please see the attached Open Records request and the FOIA Form.

Thank you,

Janie Jordan

Data Research Partners LLC

Data Manager

janie@dataresearchpartners.com

2 attachments



IL - Jacksonville SD 117.doc
28K



IL - Jacksonville SD 117 - FOIA Form.pdf
656K

October 1, 2021

Steve Ptacek, Superintendent
Jacksonville School District 117

Dear Mr. Ptacek,

Pursuant to the state open records law, 5 Ill. Comp. Stat. 140/1 to 140/11.5, I write to request access to and a copy of a listing of all Jacksonville School District 117's employee's first and last names, e-mail address, title/position, and primary campus/department location. Please provide this information in an electronic format such as Excel or .csv format to this email address if possible. If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and address.

I agree to pay any reasonable copying and postage fees. Please provide a receipt indicating the charges for each document.

As provided by the open records law, I will expect your response within five (5) working days. See 5 Ill. Comp. Stat. 140/3(c).

If you choose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. Also, please provide all segregable portions of otherwise exempt material.

Thank you for your assistance.

Sincerely,

Janie Jordan
janie@dataresearchpartners.com
Data Research Partners LLC
506 Sunny Lane #A
Austin, TX 78702

FOIA - Written Request for District Records

All requests to inspect and/or to obtain a copy of District records must be made in writing. Please submit the following completed request to the Superintendent.

Dear Superintendent.

I/We are hereby requesting that I/We:

Inspect the following records in the District's Administrative office

Receive copies of the following records (Please indicate mail, fax or personal pickup)
via email please

Janie Jordan Data Research Partners LLC
 Name of Individual(s) Requesting District Records Organization
506 Sunny Ln #A
 Address Telephone Number
Austin, TX 78702 10/11/2021
 City State Zip Date of Request

Janie Jordan
 Signature(s) of Requester(s)
10/11/2021
 Date

Staff Instructions:

1. If this request was received in another form, attach the document to this completed form.
2. Calculate copy fee. Records must be approved for release and any copy fees paid in advance of duplication.
3. Submit to Superintendent

Record Description (Please be specific)	Copy Requested	Copy Fee *	To be E-mailed	To be picked up
1. First & Last Names			✓	
2. Title/Position/Emails			✓	
3. Campus/Departments			✓	
Total Fee:				



Mike McGiles <mmcgiles@jsd117.org>

JSD 117 FOIA response

1 message

Mike McGiles <mmcgiles@jsd117.org>
To: janie@dataresearchpartners.com

Tue, Oct 5, 2021 at 1:46 PM

Ms. Jordan,

Attached please find Jacksonville School District's response to your FOIA request.

Please respond to acknowledge receipt. Also, please let me know if you have any questions.

Mike McGiles

Mike McGiles
Director of Operations
Jacksonville School District #117
(217) 243-9411 ext. 1124
mmcgiles@jsd117.org

2 attachments

 **FOIA Response - Jordan - Employee data.pdf**
81K

 **Requested Information Janie Jordan - Data Research Partners LLC.PDF**
375K

JACKSONVILLE SCHOOL DISTRICT #117

211 W State Street
Jacksonville, Illinois 62650
Office: (217)243-9411
Fax: (217)243-6844



Mike McGiles, Director of Operations

October 5, 2021

Dear Janie Jordan and Data Research Partners LLC,

Thank you for writing to Jacksonville School District 117 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On October 1, 2021, JSD 117 was in receipt of your request for a copy of a listing of all Jacksonville School District 117's employee's first and last names, e-mail address, title/position, and primary campus/department location.

As the FOIA Officer for Jacksonville School District 117 I am writing to inform you that your request is granted and the requested information is attached to the email accompanying this letter.

If your request was denied you have a right to have the denial of your request reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor
Office of the Attorney General
500 South 2nd Street
Springfield, Illinois 62706
Fax: 217-782-1396
E-mail: publicaccess@atg.state.il.us

You also have the right to seek judicial review of your denial by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days of the date of this denial. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original FOIA request and this denial letter when filing a Request for Review with the PAC.

Sincerely,

A handwritten signature in black ink that reads 'Mike McGiles'.

Mike McGiles
Director of Operations
FOIA Officer
Jacksonville School District 117
(217) 243-9411
mmcgiles@jsd117.org

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